

Kingoldrum Village Hall

CONSTITUTION

Name

This organisation will be known as Kingoldrum Village Hall (the “Hall”).

The Community

The “Community” are all residents of the Parish of Kingoldrum and others with close connections to the parish.

Objects

The objects of the Hall are to:

- promote the social culture and well-being of the Community
- organise and promote cultural and social community events and activities,
- provide a venue for use by members of the Community and others for private or public events,
- maintaining and managing the Kingoldrum Village Hall buildings and its grounds as a venue for community events and to preserve the building’s heritage.

Listed Building

It is noted that Kingoldrum Village Hall is a Category C listed building. The Committee shall obtain Listed Building Consent prior to works on the hall where necessary.

General Meetings

An Annual General Meeting of the Community shall be held each year usually in May. Twenty-one days notice of the meeting shall be given by posters in the locality and on-line on the Village Hall website and any Village Hall social media account(s).

The AGM will elect at least six and at most ten members to form the Kingoldrum Village Hall Committee to manage the Hall and its activities.

An Extraordinary General Meeting may be called by the Committee or at the written request of twelve members of the community at any other time. Twenty-one days notice, specifying the business to be dealt with, shall be given by the same means as for AGM.

Hall Committee

The Hall Committee will be six to ten members of the community elected at the AGM.

The Committee will appoint, from amongst its members, a Chair, Secretary and Treasurer and may appoint other officers as it sees fit.

The Committee may co-opt additional members so long as co-opted members do not exceed one third of the total number of committee members.

The Committee may form sub-committee(s) for any purpose it chooses. Such sub-committees will include a majority of members from the main Hall Committee and may not directly authorise any spending greater than £100.

Committee members shall retire at each Annual General Meeting but shall be eligible for re-election.

Meetings

A quorum at any meeting of the Committee will be three Committee members including at least one of the Chair, Secretary or Treasurer.

Minutes will be kept of all meetings and circulated for approval at the next meeting. An agenda will be drawn up by the Secretary in conjunction with the Chair prior to meetings.

Finance

The Hall financial year will be from 1st April to 31st March.

The Committee will be responsible for keeping proper accounts which will be independently examined prior to the Annual General Meeting.

These accounts will be submitted to the Annual General Meeting for approval.

Banking

The Committee will maintain a bank account with the name "Kingoldrum Village Hall Committee".

The account will require two signatures for any payments.

There will normally be three signatories. No two signatories shall be from the same household or closely related households.

Fundraising

The Hall will have the power to raise funds by means of donations and grants from charitable, commercial and statutory bodies; from sales and events and any other source approved by the Committee.

Income

The Income of the Hall shall be solely used for furthering the objects of the Hall and for no other purpose.

Indemnity

The Committee will ensure that proper insurance for the buildings and contents of the Hall and for public liability will be maintained at all times, thus protecting the Committee from all financial liability for the Hall.

Public Licensing and Lotteries

If events require a liquor licence or a Public Entertainment Licence it will be the responsibility of the hirer of the Hall to obtain this permission and produce the appropriate documentation for inspection by the Committee. If it is an event organised by the Committee they shall be responsible for obtaining the necessary licence(s).

Any raffles, gambling or lotteries performed in or on behalf of the Hall must comply with current legislation.

Dissolution

In the event of dissolution of the Hall any assets remaining after the satisfaction of all debts and liabilities shall not be paid or distributed among the members but shall be given or transferred to a local recognised charitable organisation(s) having, where possible, objects similar to those of the Hall.

Constitution

This Constitution shall only be altered by resolution passed by a two-thirds majority at the Annual General Meeting or a Special General Meeting which has been called for that purpose. Notice of the proposed amendments to the Constitution must be given in writing not less than twenty one days before the General Meeting.

Adoption of Constitution

This Constitution has been agreed by the Committee and by the Annual General Meeting on 4th May 2022.

Duly signed by:

Name	Signature	Date	Position
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